

**Rush University Medical Center
CHICAGO
Cancer Program and Oncology Service Line Administrator**

Rush University Medical Center, a leading academic medical center seeks an energetic administrative leader to guide the newly established Cancer Program and Oncology Service Line. The ideal candidate will be a dynamic and creative senior administrator responsible for leading the organizational and operational activities of the Cancer Program and Oncology Service Line. The successful candidate is responsible for planning, facilitating, organizing, and directing the Cancer Program in order to meet the needs of all customers and foster the Rush mission, vision and values. This position reports to the Cancer Program Director, Dr. Howard Kaufman, Sr. Vice President of Hospital Affairs and the Executive Director of Rush University Medical Group (RUMG), who lead the Cancer Program Service Line and RUMG.

The ideal candidate will possess a high degree of expertise in clinical operations, human resources, finance and budgeting, grants and contracts, and conflict resolution management and expertise in developing and leading a service line. In addition the role requires a minimum of 10 years of experience managing Oncology or related programs and a MHA, MBA or MS in health care administration or related field. The Administrator serves as a liaison to all medical staff, medical center personnel, and the community. This candidate supports research, participates in tactical and strategic planning for the program and organization, and assures patient advocacy and compliance with regulatory requirements.

The Cancer Program Administrator will be expected to participate in the strategic planning and envisioned growth of the program and will be involved in articulating the needs of the program and identifying resources for the expected expansion. The position is an opportunity to impact the quality and design of patient care, cancer research, and education at one of the nation's foremost medical centers. Rush is an Equal Opportunity Employer.

For more information or to submit your curriculum vitae please contact:

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