

The Mount Sinai Medical Center is a premier 1,171 bed tertiary-care facility internationally acclaimed for excellence in clinical care, education and scientific research. We are ranked #16 in the nation by *U.S. News and World Report's* "Best Hospitals 2011-12" and have been named to the prestigious Honor Roll.

Senior Director, Ruttenberg Treatment Center

We are currently seeking an exceptional Senior Director to oversee all administrative functions and activities of the Ruttenberg Treatment Center, where we provide comprehensive, holistic outpatient services for adult oncology and hematology patients. The proven leader will contribute to the development of the Center's mission, goals, policies/procedures, budget, and marketing efforts; and oversee all personnel policies and procedures, including recruitment, evaluation, and training. In addition, you will monitor clinical activities, ensure regulatory compliance, oversee/monitor accrual submission and variance reporting for clinics, and collaborate with other departments regarding annual operating and capital budgets.

To qualify, you must possess a Master's degree in Business or Healthcare Administration; supported by 7 years of experience in healthcare finance or administration. Experience in strategic planning and execution, formulating policy, building and developing financial plans, managing resources and leading successful teams is also essential.

We offer a competitive salary and comprehensive benefits. Please email your resume to: **David.Roberts@mountsinai.org**. Visit our website at www.mountsinai.org/careers.

Mount Sinai Medical Center is an equal opportunity/affirmative action employer. We recognize the power and importance of a diverse employee population and strongly encourage applicants with various experiences and backgrounds.

Mount Sinai Medical Center - An EEO/AA-D/V Employer.